



## STEP BY STEP APPLICATION PROCESS

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#### **FOR CANDIDATES APPLAYING FOR STUDY OF 1<sup>ST</sup> AND 2<sup>ND</sup> CYCLE (BACHELOR AND ENGINEER DEGREE) AND MASTER**

**STEP 1:** Create individual account in recruitment system (IRK). Remember, that you don't recruited on more than one course of study.

**STEP 2:** Key in your personal details.

**STEP 3:** Choose course of study.

**STEP 4:** Key in information about your education (matura exam, bachelor degree).

**STEP 5:** Submit the recruitment fee (85 zł or 150 zł)

**STEP 6:** Forward your photo in electronic version.

**STEP 7:** If it is required, instigate to entrance examination.

**STEP 8:** Check your recruitment status.

If you get information (on your own recruitment account), that you passed first step of recruitment positively and you are qualified to future steps:

**STEP 9:** You receive (on your own recruitment account) referral on medicine tests the absence of contraindications to undertake higher education in the case of recruitment that may be harmful, burdensome or dangerous to health.

**STEP 10:** Print out (from IRK system) your application for admission to studies.

**STEP 11:** Complete all required documents and deliver full set to Faculty Recruitment Committee in date, which are determinate in recruitment schedule.

**STEP 12:** In case if you need a document, which confirm your admission of higher education in University of Rzeszow, print out application (from website) about result of recruitment process and submit it in Faculty Recruitment Committee. Certificate can be collected personally or it will be delivered by post.